

## COMMERCIAL BUILDINGS & CHURCHES INSPECTION SEQUENCE

### **BATTERBOARD APPROVAL FROM ZONING & ENGINEERING DEPARTMENTS**

**Requests made to the Building Department. Must be approved by Zoning & Engineering prior to any inspections being made by the Building Department. This inspection checks for setback compliance and site preparation for the prevention of soil erosion.**

### TEMPORARY POLE

**FOOTING** Completely dug and formed prior to any pour of concrete. All mud, loose dirt, rocks, etc must be removed.

**SLAB PLUMBING** Before plumbing work is covered.

**SLAB ELECTRIC** Before electrical work is covered.

**SLABS** After all gravel, poly and wire is in place and rebar if required.

**ANCHORBOLTS** Before framing starts.

**DAMPPROOF** Before framing starts if not mono pour footing.

**ROUGH PLUMBING**  
**PLUMBING CEILING/WALL COVERUPS**  
Work complete.

**ROUGH HVAC**  
**HVAC CEILING/WALL COVERUPS**  
Work complete.

**FRAMING** Work complete. Roof shingles on, doors & windows installed.

*Note: Framing inspection to be called in after all rough mechanicals are approved.*

**INSULATION** After framing has been approved and work complete.

**80% FIRE MARSHAL** - After drywall is up but before tape and mud are applied. Call for specifics at 770-460-5730 ext 5414.

**WATERLINE** Public water trenches to be left open for inspections.

### COMMERCIAL ELECTRIC RELEASE

**FINAL PLUMBING/FINAL HVAC/FINAL ELECTRIC**  
**All work complete and fixtures set.**

**FINAL APPROVAL FROM ZONING & ENGINEERING. All site work to be complete according to approved site plan.**

**100% FIRE MARSHAL. Call office 770-460-5730 ext 5414 for specifics.**

**FINAL BUILDING** Building ready for occupancy.

*Note: Do not call for final building until Zoning & Engineering have approved the site plan and the Fire Marshal's office has given 100% approval.*

**CERTIFICATE OF OCCUPANCY**

**Issued after all finals are approved and all fees due are paid.**

*The above does not infer a complete inspection list. Refer to it as a reference. Your project may have more inspections than those listed and/or you may not be required to complete some inspections on this list.*